



Painted Rock Academy's Organization of Parents (P.R.O.P.)

Monthly Meeting Minutes

April 12th, 2018

In Attendance:

Executive Governing Council:

- Jennifer Steere- President
- Sammie Lyons- Vice President
- Jessica Hayes- Treasurer
- Elizabeth Brown- Secretary

Committee Chairpersons:

- Jenifer Lovejoy- Special Events
- Stephanie Armentrout- Staff Appreciation
- Lyssa Walter- Commission Based Fundraising
- Heather Ramon- Student Recognition
- Michele McCue- Hawk Pride
- Anne Bonoir- Athletics
- Victoria Bogat- Library Committee

Members:

Sherry Ehmry, Sarah Hammadi, Sandra Zimmermann, Juergen Zimmermann, Jen Thurber, Elizabeth Kosloski, Claudia Garcia

Administration:

Mr. Bauer

The meeting was called to order at 8:15 A.M. All commenced in the Pledge of Allegiance.

Guest Comments:

New attendees were welcomed, and everyone introduced themselves.

Administrator Report:

Mr. Bauer is looking forward to the new playground installation and all the end of the year events.

President Report: Jennifer Steere

Jennifer announced that PROP now has a Facebook page. Anne Bonior, as the sole administrator of the page, spoke more about it. The page is being used for PROP updates, to request volunteers, and to get information out to parents. Only PROP activities should be posted unless they have approval from school administration. With the rise of social media use among parents, the hope is to get more people involved in PROP and to have another outlet to reach parents. Mr. Bauer agreed that it is a good idea to be more visible. Anne warned not to post any pictures of the kids because some of them do not have parental permission to post online. If the picture includes kids that are unrecognizable, that should be acceptable to post. All posts from other people will have to be approved by Anne.

Council Elections will be held at the May PROP meeting. Jennifer passed around an interest sheet for open positions. She emphasized that we need to have a President and Treasurer in order for PROP to continue. Don Nielsen nominated himself to run for President. Jennifer spoke about some of the responsibilities of President which include but isn't limited to school communication, attending monthly PROP meetings, attending Reid board meetings, attending parent orientations to recruit new volunteers, supporting all committees, responsible for PROP event calendar, and filing the annual report for AZ Corporation Commission. Jennifer is going back to work full time and cannot continue her Presidential role but would be happy to help and be a support for the next President. She also spoke about the roles for the Vice President which are assisting the President, reviewing bank statements and supporting all committees.

The next Reid Board Meeting is on April 26th.

Vice President Report: Sammie Lyons

Sammie did not have anything to report.

Secretary Report: Elizabeth Brown

Elizabeth reminded everyone to sign in and asked if everyone had seen the March minutes. Elizabeth motioned to approve the March minutes as written; Lyssa Walter seconded the motion. All voted in favor of approving the March 2018 minutes as written.

Treasurer Report: Jessica Hayes

Jessica reported that Spring Fling made \$2379.00 after all expenses, which included \$581 profit from the 8th grade table. The baskets made an additional \$943. Jessica reminded all chair people that they need to review the current budget and recommend any adjustments for next year, if necessary.

The following reports were given by committee chairs:

1. Special Events- Jenifer Lovejoy

Spring Fling went well. A lot of the events went under budget and it seemed that those in attendance had a good time. The only issues were that the company in charge of the inflatables was late picking up and the face painter had too long of a line.

2. Library Committee- Victoria Bogat

The annual Read-In event is coming this Tuesday. Victoria will be sending out the schedule and details to the volunteer readers. Michele and Anne will be helping to direct the volunteers. Victoria explained what the Read-In event is and discussed details.

The Book Fair is coming May 8th-11th and will have a Paws for Books theme. They will need volunteers to help set up on Monday, run the book fair during the week before and after school, and tear down on Friday afternoon. The Book Fair will also be open during the Sports Recognition and Art Walk on Thursday evening. The library committee will be utilizing Scholastic's electronic scheduling for this event.

3. Commission Based Fundraising- Lyssa Walter

Lyssa made a flyer about employee matching programs where companies will match the donation that employees give to the school. Lyssa suggested pushing the company matching for next year's Boosterthon.

Yogurtini has the check ready from the last fundraiser but has not mailed it yet.

The final Box Tops pickup will be April 27th.

The last Family Fun Night of the school year will be May 11th at Peter Piper Pizza. Lyssa will need volunteers to greet at the door from 5:00-7:30 P.M.

4. Athletics- Anne Bonior

Anne reported that there is no Field Day this year but next year it will be in January or February, during the cooler months.

5. Major Fundraising- Shari Boone

Shari was not present at the meeting. Heather Ramon spoke about Penny Wars which will take place next week Monday, April 16th through Friday, April 20th. Heather purchased 9 jugs; one for each grade level Kindergarten through 8th grade. Thos jugs will be on a table outside the MPR in the mornings to collect the money and then moved into the front office area after school starts. There will be a standings board where everyone can see which grade level is ahead each day. Silver coins and dollars will be positive points, but pennies will deduct points from other grade levels. It was organized this way so there would be no negative numbers which could confuse younger kids. The money will be counted daily from 2:00-3:00 P.M. in hopes to have the daily totals posted by the 3:15 P.M. pickup time. There will be a standings poster in the cafeteria, too. Heather will need volunteers both before school and after school. The Penny Wars decorations and standings board are meant to be used for future years. Penny Wars will be introduced at the assembly tomorrow to explain the rules to the kids.

Playground project is still schedule for April 21st to finish on the 23rd. The tether balls and Friendship Bench will be installed as well.

6. Staff Appreciation- Stephanie Armentrout

Staff Appreciation week starts April 30th. Stephanie needs volunteers to make posters for every staff member. She will make a Sign-Up Genius for that as well as the week's events and foods. She will email the teachers to let them know what foods will be available. She has donations for a raffle for the teachers to win prizes like Sam's Club and restaurants gift cards. She is also planning small gifts for all the teachers.

7. School Program Support- open

Claudia Garcia has nominated herself for this position.

8. Hawk Pride- Michele McCue

Michele has been selling used uniforms for a dollar and received a lot of interest. She is hoping it will help clear out the racks so there is room for new donations. Michele has volunteers lined up for PROPsicles tomorrow but will welcome more.

9. Student Recognition- Heather Ramon

Caught Being Good is going well. Honor Roll Award Night is coming on May 23rd. Heather will need help with set-up that afternoon.

10. Volunteer Communications- Krystal Wilhelm

Krystal was not present at the meeting. Jennifer said to let her know of any volunteer needs.

11. Classroom Communications- Amber Murtagh

Amber was not present at the meeting and there was nothing to report.

12. 7th/8th Grade Activities- Liz Fuge

The 8th grade shirts are in and have been distributed. They are still selling the 8th grade package. Mr. Bauer appreciated PROP's help with the 8th grade shirts and likes how there are extra to sell to those who didn't prepay. This is the earliest the shirts have been available.

The floor was opened discussion:

Jennifer encouraged everyone to sign up for open council positions.

The meeting was adjourned by Jennifer Steere at 9:34 A.M.

Respectfully submitted,

Elizabeth Brown

Secretary

Painted Rock Organization of Parents