



Painted Rock Academy's Organization of Parents (P.R.O.P.)

Monthly Meeting Minutes

October 5th, 2017

In Attendance:

Executive Governing Council:

- Jennifer Steere- President
- Elizabeth Brown- Secretary
- Jessica Hayes- Treasurer

Committee Chairpersons:

- Shari Boone- Major Fundraising
- Heather Ramon- Student Recognition
- Stephanie Armentrout- Staff Appreciation
- Michele McCue- Hawk Pride
- Lyssa Walter- Commission Based Fundraising
- Victoria Bogat- Library Committee
- Jenifer Lovejoy- Special Events
- Anne Bonior- Athletics

Members:

Michelle Nolan, Marsha Nolan, Chris Auker-Smith, Chelsea Alderman, Brianna Saltz, Maria Lopez, Viola Burt, Marie Aliser, Kenda Mathewson, Victor Bevrelez, Elizabeth Reed, Sherry Ehmry, Luella Gourgue

Administration:

Mr. Bauer

The meeting was called to order at 8:15 A.M. All commenced in the Pledge of Allegiance.

Guest Comments:

Everyone in attendance introduced themselves.

Administrator Report:

Mr. Bauer said that he and Mrs. Harper are still working on quotes and ideas for play equipment for Boosterthon.

President Report: Jennifer Steere

A lot of events are coming up, including Boosterthon, Book Fair, & Fall Festival.

Jennifer wanted to clarify the co-chair position. PROP will move away from that term because a co-chair will not have a vote. In the future, we will be calling them "Assistant Chairs". As a side note, all chairs are encouraged to ask for help and seek out an assistant chair if needed.

Important upcoming dates were mentioned:

- Reid board meeting- Oct. 5th & 26th at 6 P.M.

Vice President Report: Sammie Lyons

Sammie was not present at the meeting but has been providing behind the scenes help to Jennifer.

Secretary Report: Elizabeth Brown

Elizabeth reminded everyone to sign-in. She had the September minutes passed around the room. A couple of changes need to be made with names of people in attendance. Elizabeth asked for a motion to approve the September meeting minutes, with discussed changes. Lyssa Walter motioned to approve the minutes and Michele McCue seconded. All voted in favor and the September 2017 meeting minutes were approved.

Treasurer Report: Jessica Hayes

Jessica reminded everyone to turn in receipts, especially if they need reimbursement. The budget hasn't changed much since last month.

Liz Fuge reported that taxes from last year are turned in and getting ready to be filed ahead of the December deadline.

The following reports were given by committee chairs:

1. Major Fundraising- Shari Boone

Shari reported on Boosterthon: Tuesday morning Oct. 10th is the Pep Rally and the kids will be getting pledge books on that day. The Fun Run will take place on Oct. 20th. A sign-up genius email should have gone out to get volunteers for this event, and more emails will be going out. The goal of this event is to raise money which will be used to improve playground equipment. Shari thanked Mr. Bauer for allowing us to decorate the school this year.

2. Staff Appreciation- Stephanie Armentrout

Stephanie has a sign-up list for the Staff Appreciation lunch on Oct. 19th. Volunteers are welcome to drop off food early on that day.

3. School Program Support- Matt Lukase

Matt was not present at the meeting. Luella reported that she finished the emergency kits. Picture day is coming up on Oct. 12th and she already has volunteers lined up.

4. Library Committee- Victoria Bogat

Victoria has volunteers lined up to get more books on the approved reading list which is used by children for book reports.

The Book Fair will be set up on Oct. 30th and decorations will start going up on Oct. 16th. Victoria needs volunteers at the book fair for before school, after school and during the fall festival. She will also need help tearing down on Friday.

An online book fair will be going on the week before and after our school book fair, if parents would prefer to order that way.

5. Special Events- Jenifer Lovejoy

Fall festival is coming up on Nov. 2nd and will be Western themed. Jenifer reported that they plan on having kettle corn, shaved ice, carnival games, a cake walk, a craft table by the Girl Scouts, and three book baskets to be raffled off. She is looking for cotton candy and face painting and will need donations of candy prizes and cakes for cake walk.

Volunteers encouraged to dress up in cowboy attire for both Book Fair and Fall Festival.

6. Hawk Pride- Michele McCue

Michele has a couple clothing racks being designed and made that will be more stable than the ones we currently have. She already has volunteers for used uniform sales and PROPsicles, but more are welcome.

7. Student Recognition- Heather Ramon

Heather reported that Caught Being Good went well last month and had plenty of volunteers.

8. Volunteer Communications- Krystal Wilhelm

Krystal was not at the meeting, but Jennifer explained that Krystal is available to help with volunteer needs by sending out emails or sign-up geniuses.

9. Athletics- Anne Bonior

Turkey Trot is coming up next month, but not much else is going on currently. Viola Burt volunteered to dress up as the Turkey.

10. Classroom Communications- Amber Murtagh

Amber was not present at the meeting, but is still working with teachers to make sure they have enough volunteers for their events.

11. 7th/8th Grade Activities- Liz Fuge

Liz is working on a flyer for the 8th graders' upcoming events so they have the information earlier this year. It will be an "8th Grade Package" so parents can pay for all the events for the whole year at once. She and Lyssa Walter are working on a fundraiser at Yogurtini in March.

12. Commission Based Fundraising- Lyssa Walter

The first Peter Piper Fun Night made \$790. The next Family Fun Night Fundraiser will be at Chipotle coming up Nov. 16th at 3rd St. & Bell and will be getting 50% of sales. Lyssa is working on a skating night in January at Great Skate, a Yorgurtini night in March, and another Peter Piper night in May.

The floor was opened for the following discussions:

Anne talked about the Kids for Vets program and would like to get the kids involved in doing this.

Stephanie commented that the Peter Piper night on a Friday was very busy and too crowded. It was difficult to find a place to sit.

The meeting was adjourned by Jennifer Steere at 9:09 A.M.

Respectfully submitted,

Elizabeth Brown

Secretary

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