



**Painted Rock Academy's Organization of Parents (P.R.O.P)**

**Monthly Meeting Minutes**

**February 5, 2015**

In Attendance:

**Executive Governing Council:**

Alison Coviello- President

Sabiha Begum – Vice President

**Committee Chairpersons:**

Kristi Kinney - Athletics, 8<sup>th</sup> Grade

Amy Kratz – Event Fundraising

Angie Sanich – Volunteer Communication

Shelbey Echols – Philanthropy & Classroom Communication

Rebekah Benz - Athletics

**Members:**

Jennifer Steere, Bri Bojang, Christine Grumeretz, Amber Murtagh, Lyssa Walter, Flor Perez, Michele McCue, Jana Nielsen, Jim Meeker, Pat O'Neil, Maxine Prasad

**Administration:**

Miss McMillan

The meeting was called to order at 8:31 a.m. by Alison Coviello. All commenced in the pledge of allegiance.

The executive governing council proceeded to give reports followed by the committee heads of each committee.

**President Report: Alison Coviello**

Alison Coviello opened a discussion as to whether or not PROP's meetings should continue to be held in the morning. The group felt it would be too confusing to go back in forth having one month in the morning and the next month in the evening. Kristi Kinney moved that we continue to hold the PROP meetings on the first Thursday of the month at 8:30 a.m. for the rest of the school year. Amber Murtagh seconded the motion. There was a unanimous vote in favor.

**Action Item: Alison will mention in the PROP newsletter that parents should read the meeting minutes located on the website to stay informed on meeting proceedings if they are unable to attend morning meetings.**

Alison mentioned the upcoming event at the nearby Costco. On Saturday February, 21 the Costco located at 19001 N. 27<sup>th</sup> Ave (I-17 & Yorkshire) is hosting a Charter School Event. They are inviting our school to set up a table and our families and staff that are members can come shop between 8:00 – 11:00 a.m. A ream of paper will be donated to our school for every \$55 a family spends. They will need to show their receipt at a designated table for the school to receive credit. A flyer must be shown to get in at the earlier time. We will be able to promote our school with pamphlets, and sell Spirit Day merchandise. Refreshments will be served. Alison plans on staffing the table.

Alison began discussion of upcoming Boosterthon Fun Run fundraising event which takes place on Thursday, March 12<sup>th</sup> from 8:00-12:00. The Pep Rally to kick off this event will be on Monday, March 2<sup>nd</sup> at 8:10 am. The purpose of the event is to raise funds for the school marquee and other PRA programs and events. Each student will receive a packet after the Pep Rally. They have to be registered at funrun.com to participate. There will be various challenges throughout the two weeks to encourage students to gain more sponsors. We will need volunteers throughout the two weeks plus afterwards for the counting days. Alison needs help modifying the parent flyer. Jana Nielsen will help with the flyer which needs to go out by February 16<sup>th</sup>. We also need help with decorations and posters. A work day will be scheduled in the next week or so.

February 26<sup>nd</sup> is next Reid Board Meeting. All PRA parents are welcome to attend this meeting.

**Secretary Report: Alison Coviello (in Becky Thompson's absence)**

Information in the monthly newsletter needs to be sent to the Secretary, Becky Thompson by the 11<sup>th</sup> of the month. The newsletter will then be compiled and sent to administration for approval.

**Treasurer's Report: Alison Coviello (in Liz Fuge's absence)**

Alison presented Monthly Income/Expense Statement. Statement was passed around for all to review.

The following updates were given from Committee Heads:

**Volunteer Communication- Angie Sanich and Bri Bojang**

Angie stated that Kindergarten Screening is March 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 13<sup>th</sup> from 8:00-12:00. We need volunteers to do screening as well as lead school tours. Each screening takes a half hour. A sign-up sheet was passed around.

Bri spoke to Sherry Shumaker about ways to encourage volunteers to log their hours online to reduce paper usage. Bri would like a hyperlink added to the newsletter to link them to the volunteer page on the PRA website.

**Action Item: Alison to add a hyperlink to volunteer hour page on PRA website.**

### **Event Fundraising - Kristi Kinney**

Kristi led discussion about Spring Fling plans. We will have entertainment and could use more performers. We need prize committee help. Prizes need to be cheap enough because each ticket is \$.25 and therefore, prizes need to be under \$.25. We currently have about \$600 worth of donations for the gift basket drawing. We need someone to get business solicitations for paper goods. Each grade level is responsible for a country themed booth. 8<sup>th</sup> grade will be selling food as a fundraiser. 8<sup>th</sup> grade parents will be in charge. Spring Fling volunteer posters will be going up for people to sign up in ½ hour increments. We will also be selling tickets in advance. Alison has made 31 stanchions to mark each booth. She needs help from someone to purchase the poles and cut them to size and paint them. Pat O'Neil volunteered to complete this task. Michele McCue said she would paint them

**Action Item: Alison needs to get the stanchion specifications to Pat O'Neil.**

### **8<sup>th</sup> Grade Activities- Kristi Kinney**

8<sup>th</sup> Grade parent meeting took place and 6 parents were in attendance. The 8<sup>th</sup> grade will be responsible for a food booth at Spring Fling to raise money for promotion expenses. The 8<sup>th</sup> grade class is also planning on holding a car wash on April 25<sup>th</sup>. There is not a parent lead yet. The location is to be determined. We need volunteers to set up Multi-Purpose Room for the Dance on May 15<sup>th</sup> right after school. Michele McCue said she could help. There is still a need for white string lights for the dance on May 16<sup>th</sup>. They have also chosen a caterer, Nibblers, for the Promotion Dinner.

The Junior Honor Society is being led by Mrs. Steinmann and Mrs. Lorenzen. The group will be making valentines for the children at a local hospital and they are looking for donations of red, white, and pink puff balls, construction paper, and Valentine's Day stickers.

### **Athletics - Kristi Kinney**

Barro's Pizza has agreed to donate 5 pizzas for the Couch Potato Fundraiser. Kristi would like to send them a thank you letter. Track season starts on Tuesday, February 17th

**Action Item: Alison to send Kristi copy of PROP thank you letter.**

### **Philanthropy - Shelbey Echols**

ClothingCycle fundraiser raised \$493.80. The school brought in a total of 3,350 lbs. of donations.

**Hawks Pride – Kristi Kinney**

Kristi needs help passing out PROPsicles on Friday. Jennifer Steere, Michele McCue, Pat O’Neil, and Aldrin Andrade have volunteered to help.

**Staff Appreciation**

No update

**Commission Based Fundraising**

No update

**Library/Curriculum Committee – Alison Coviello**

The Book Drive is scheduled for February 17<sup>th</sup> – 20<sup>th</sup>. We are collecting children’s and young adult books for the library.

**Public Comments**

Michele McCue announced that Produce on Wheels will be at North Hills Church on Saturday. For a \$10 donation, you can receive up to 60 lbs. of fresh vegetables. The event is from 8:00 a.m. to 11:00 a.m.

Meeting was adjourned at 9:34 a.m. by Alison Coviello

Respectfully submitted,

Alison Coviello

Painted Rock Organization of Parents

President