



Painted Rock Academy's Organization of Parents (P.R.O.P)

Monthly Meeting Minutes

December 4, 2014

In Attendance:

Executive Governing Council:

Alison Coviello- President

Sabiha Begum – Vice President

Liz Fuge-Treasurer

Committee Chairpersons:

Rebekah Benz-Athletics

Members:

Bri Bojang, Krystal Tobin, Karen Schnee, Ashley Jones, Lyssa Walter

Administration:

No one present

The meeting was called to order at 6:33 p.m. by Alison Coviello. All commenced in the pledge of allegiance as well as introductions around the table.

The executive governing council proceeded to give reports followed by the committee heads of each committee.

President Report: Mrs. Alison Coviello

Alison Coviello began the discussion with a fund allocation discussion. She mentioned that Beth in the cafeteria had mentioned the use of electricity in the cafeteria for PROP's freezer as well as the occasional use of the refrigerator unit and how this potentially effects the cafeteria budget. Alison proposed to allocate \$50 to cover the cost of electricity. Questions arose as to what the actual cost or average use per month is and if it went up significantly with the use of these two units.

Action Item: Alison is to discuss topic with administration to ask what the cost of electricity is to come up with the appropriate amount to pay, if any.

Alison began discussion on staff gift for Staff Appreciation Week in May. There are approximately 65 staff members. The idea of a badge lanyard as discussed at previous meeting was mentioned and it was brought up that Miss McMillan didn't feel like it would be a useful gift for all staff members due to their desire to wear a

more jewelry-like badge lanyard. Discussion ensued as far as gift ideas including keychain, tote bags, gift cards to Starbucks or movie theater gift cards. Alison moved to vote to allocate \$5 per person for a staff gift with a maximum of \$375 total. Liz Fuge seconded the vote and all were in favor.

Action Item: Alison to contact Nikki Bermudez to see if she is interested in leading this.

January 22nd is next Reid Board Meeting. All PRA parents are welcome to attend this meeting.

Secretary Report: Alison Coviello (in Becky Thompson's absence)

The meeting minutes from the last meeting were reviewed and approved. Liz Fuge seconded approval and all were in favor. Information in the monthly newsletter needs to be sent to the Secretary, Becky Thompson by the 10th of the month in order for an early publication due to upcoming Winter Break. The newsletter will then be compiled and sent to administration for approval.

Treasurer's Report: Mrs. Liz Fuge

Liz Fuge gave update on Fall Festival totals. She also stated that we are \$200 over the budgeted profit we had expected for the Used Uniform program.

The following updates were given from Committee Heads:

Volunteer Communication- Ashley Jones (in Angie Sanich's absence)

Angie is planning a Holiday Goody morning for PROP volunteers where we will serve coffee and invite volunteers to join us and bring a treat to share. This is scheduled for Dec. 17th from 8:00-9:00. There is also a Come and Play playground play date scheduled for Sat. Jan. 10th from 9:00-10:30. It is Angie's goal to increase volunteer involvement and create more opportunities for parents and PRA students to socialize to build a stronger school community.

Staff Appreciation- Alison Coviello (in Nikki Bermudez' absence)

Staff gift discussed in President's report.

8th Grade Activities- Kristi Kinney

White string lights are needed for Promotion dance as well as volunteers to set up/take down and chaperone. We also need 7th grade parent volunteers to organize 7th graders to serve promotion dinner.

Commission Based Fundraising- Alison Coviello (in Valerie Lerma's absence)

No updates.

Library/Curriculum Committee- Liz Fuge

The book review process is going well. More volunteers are needed.

The Fall Book Fair raised \$4,600.

The Book Drive is scheduled for Feb 17th – 20th. We are collecting children's and young adult books for the library.

Athletics: Rebecca Benz and Kristi Kinney

Kristi updated us about the "Couch Potato" fundraiser idea which involves having a small loveseat available at games for students or parents to buy a ticket to enter a drawing. A drawing would then commence and the selected person would choose a friend and eat a pizza provided and watch the game with a comfortable and close view. These fundraiser funds will go towards the Athletic department.

Kristi still needs to locate a love seat to use.

The proposed water bottle fundraiser for Athletics is on hold due to uncertainty as to how many to purchase and how popular the product would be beyond the athletes. If we again pursue this idea, Rebekah will contact Bri Bojang in regards to pricing of products through Bri's husband's company contacts.

Rebecca was reimbursed for turkey costume for Turkey Trot with Turkey Trot funds/

Event Fundraising: Alison Coviello (in Amy Kratz's absence)

Alison discussed how PROP needs to solicit businesses for Spring Fling donations, both for the basket drawing and supplies needed for event. She passed around sample letters as well as a copy of the approved solicitation letter.

The theme of Spring Fling is International or Around the World. Each grade will be responsible for having a table that represents a country and will provide a game, activity, and/or craft.

Hawks Pride: Alison Coviello (in Kristi Kinney's absence)

The Used Uniform sales team would like to roll out a donation incentive program: donate 2 good condition items and receive 1 like item free. For example, a person would receive one pair of pants free if they donated two pairs of pants. An informal vote was taken to see if this was something we wanted to pursue and the group felt it was a good idea.

Action Item: Alison to contact Gwen Forstie to roll this out via flyer.

Honor Roll Ice Cream distribution will happen on Friday, January 23rd at lunch time. Alison will get the honor roll list from Cheryl Stradling. Alison and Sabiha Begum will distribute the tickets and product on that day.

We will be selling Spirit Day merchandise on Friday (Spirit Day) during morning drop off. We need volunteers to help Alison.

Meeting was adjourned at 7:37 by Alison Coviello

Respectfully submitted,

Alison Coviello

Painted Rock Organization of Parents

President