

Painted Rock Academy's Organization of Parents (P.R.O.P.)

Monthly Meeting Minutes

February 4th, 2021

In Attendance:

Executive Governing Council:

- Elizabeth Brown- President
- Elizabeth Kiss- Secretary

Committee Chairpersons:

- Lyssa Walter- 8th Grade Activities
- Jennifer Lovejoy- Volunteer Communications

Members:

- Trisha Cortez
- Tanuja Akshara
- Tamara Garza

Administration:

- Robin Harper

The meeting was called to order at 8:33 AM via online Zoom conference.

Administrator Report:

Robin Harper attending meeting on behalf of the Administration.

Per Robin, there are approximately 90 students on campus either because they are in special education, or they are the children of essential workers.

Per Robin, Hybrid Learning (Stage 2) will occur after Spring Break. The Administration is planning on sending out a survey to see who will be on campus, and who will be continuing with distance learning.

Per Robin, the school is doing its best to keep everybody distanced from each other. Robin stated that when Hybrid learning begins, that the students will not be going to the cafeteria and will only be allowed to play in one area of the field with their specific class and that classrooms will not be intermingling and will remain segregated. Robin also stated that masks will have to be worn. They are anticipating more students coming back to learn in person, and they are discussing how to best deal with the Specials rooms.

President Report: Elizabeth Brown

Elizabeth Brown discussed the Spring Virtual Fundraiser that will begin on February 25, 2021, and that she would be working on a video since PROP is unable to do a pep rally due to the COVID-19 restrictions. The "Get Moving" Fundraiser is utilizing a Bingo card that will have different activities or movements on it for prizes and raffle drawings.

Elizabeth Brown stated that an envelope with information would be sent home with packet pick-up. Elizabeth Brown stated that the goal of the fundraiser is \$25,000.00 and that 10% of the money raised should go to the teachers in comparison to last year's 5%. Elizabeth Brown stated that she recommends that the rest of the funds raised should be used for technology and sports equipment to help motivate teachers and encourage them.

Elizabeth Brown stated that the position of Vice President for the Executive Governing Council of PROP was still open.

Vice President Report: OPEN

Nothing to report.

Secretary Report: Elizabeth Kiss

Elizabeth Brown sent out the meetings for January 2021. There were no comments. Elizabeth Kiss stated that there was nothing else to discuss. Lyssa Walter motioned to approve the minutes; Elizabeth Kiss seconded the motion; all voted in favor and both sets of minutes were approved.

Treasurer Report: Claudia Mocan

Claudia was not present for the Treasurer Report, so Elizabeth Brown provided it on her behalf. Per Elizabeth Brown, the tax accountant is charging a little bit more because she has more paperwork to do. Jennifer Lovejoy motioned to increase the accounting budget from \$800.00 to \$845.00, and Lyssa Walter seconded the motion; all voted in favor of increasing the accounting budget to \$845.00.

Elizabeth Brown requested that a vote be made to change the budget for Major Fundraising in the following areas:

1. Prize Incentives from \$3,000 → \$5,000
2. Teacher Incentives from \$1,500 → \$2,500
3. Payout from \$5,000 → \$0 (keep \$500 deposit)

These changes should get the kids excited, and the teachers encouraged to fundraise. Lyssa Walter motioned to change the budget as stated above, and Jennifer Lovejoy seconded the motion; all voted in favor to increase the funds allocated for prize incentives to \$5,000, increase the teacher incentives to \$2500, and decrease the payout to \$0.

The following reports were given by committee chairs:

- **Commission Based & Major Fundraising- OPEN**

Lyssa stated that the rendering for the mural is complete, and that we need to discuss if we wanted other images, to work on the layout of the mural, etc.

It was suggested that a QR code be added in the mural so that the kids could look up more information on the people in the mural, with the QR code containing hyperlinks to more information about the specific individual.

- **Special Events- OPEN**

Nothing to report.

- **Hawk Pride- Sherry Ehmry**

Nothing to report.

- **Student Recognition- Heather Ramon**

Nothing to report. Heather Ramon was not in attendance as her son no longer attends Painted Rock Academy, so she will no longer be chair of this committee

- **Volunteer Communications- Jenifer Lovejoy**

Nothing to report.

- **Library Committee- OPEN**

Nothing to report.

- **Athletics- Amber Murtagh**

Nothing to report.

- **7th/ 8th Grade Activities- Lyssa Walter**

Lyssa Walter stated that she received an e-mail from Principal Bauer stating that she needed to kick things into gear for the 8th Grade T-Shirts and that she e-mailed the parents of the students a t-shirt template to work on. Her biggest fear is that the students would not receive this information from the parents, and that they won't know to send it back. The Deadline to come up with their designs was February 10, 2021, so that the designs could be approved by Mrs. Harper and Principal Bauer.

Robin Harper stated that she spoke with the 8th Grade teachers and asked them to speak to their students about the t-shirt designs.

It was discussed that to do something special, we could make a collage of 8th Grade Teachers.

Robin Harper stated that it was being discussed that they were thinking of having the kids stand outside and take photos to celebrate their graduation.

It was discussed having a volunteer photo-shop pictures of the 8th Grade Teachers, and the 8th Grade Students, together in one photo.

Promotion activities were discussed. Per the discussion, a field trip was out of the question due to the ongoing COVID-19 pandemic. Per the discussion a dinner and dance were out of the question due to the ongoing COVID-19 pandemic. It was discussed that it would be possible to have an outdoor promotion event having two or three people at a time, or a drive-thru event. As such, it was suggested that the Administration, or PROP sending out a survey asking the parents what they would prefer and what they would feel comfortable with.

It was discussed that since promotional activities are limited, that perhaps a gift for the 8th Graders could be purchased using the money that they would usually spend on the dinner and dance. Elizabeth Kiss mentioned that Kindles are only \$40.00 right now, and that might be a good gift given the current reliance on technology for educational purposes.

- **Staff Appreciation- OPEN**

Amber was not present at the meeting but had discussed with Elizabeth Brown possibly doing a drive-by parade for the teachers in May.

- **School Program Support- OPEN**

Nothing to report.

The floor was opened discussion:

Robin Harper provided PROP with the information that she put in her notice, that she is retiring, and that this was her last year with Painted Rock Academy.

The meeting was adjourned by Elizabeth Brown at 9:04 AM.

Respectfully submitted,

Elizabeth Kiss, Secretary

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