



Painted Rock Academy's Organization of Parents (P.R.O.P.)

Monthly Meeting Minutes March 3, 2016

In Attendance:

Executive Governing Council:

Alison Coviello – President

Jennifer Steere – Vice President

Committee Chairpersons:

Kristi Kinney – Special Events, Athletics

Angie Sanich – Volunteer Communications

Jana Nielsen – Staff Appreciation

Michele McCue – School Support

Amber Mutagh – Major Fundraising

Heather Ramon – Student Recognition

Krystal Tobin – Library

Members:

Shari Boone, Elizabeth Goings, Lyssa Walter, Karen Schnee, Pat O'Neil

Administration:

Ms. McMillan

The meeting was called to order at 8:17 a.m. by Alison Coviello. All commenced in the Pledge of Allegiance.

Guest Comments: Kristi Kinney

Kristi addressed the group, stating that elections were coming up for the coming year and we will have to vote on some of the positions. Kristi asked members to remember that the President's position is a two year commitment. She also asked members to evaluate their reasons for being in PROP. There was discussion by the group about different and/or new people taking on PROP roles.

Angie, Ms. McMillan, and Karen brought up discussion on the importance of a healthy attitude and the well-being of the members of our group. Alison addressed the group about this aspect of the President's position.

Alison mentioned that Liz Fuge, as Treasurer, has also served for two years.

Krystal asked about increasing enforcement of family volunteer hours to alleviate some of the stress on the group. Ms. McMillan explained that administration has limited ability to enforce the required hours. She added that more parents are coming in and there appears to be a rise in volunteering. There was more discussion by the group on volunteering.

President's Report: Alison Coviello

Alison reported that the text book purchases had been made. Since the final price was lower than expected, two additional 6th grade Social Studies text books were purchased.

The next Reid Board meeting will be on March 31st, at 6:00 p.m. All are welcome and encouraged to attend.

Treasurer's Report: Alison Coviello for Liz Fuge

Alison stated that PROP has received a second extension from the IRS. She presented the group with a draft of our tax return and asked everyone to review it. She noted that there was nothing in the return about the donations we have received, and we will ask the accountant about this. Besides these contributions and a few spelling errors, everything looks to be in order—to our present understanding of what is required by the IRS.

Secretary's Report: Alison Coviello for Bri Bojang

Alison asked for approval of the February meeting minutes. Amber Murtagh made a motion for approval of the February meeting minutes. Jana Nielsen seconded the motion.

Anyone that has items for the PROP newsletter needs their information in to Bri by March 10th. Also, please send her additions for the April meeting agenda.

The following updates were given by committee chairs:

Special Events: Kristi Kinney

Kristi reported that the Spring Fling will be Saturday, March 5th, from 11:00 – 2:00. Early set-up will begin Friday, March 4th, after school. The prices will be staying the same. A balloon entertainer will be present. She is fast and can twist approximately 60 in an hour. There will be five inflatables, with two attendants. There will also be a train and four classic cars. The round-a-bout will remain open for emergency vehicles. There will be Kettle Korn and Sno Cones for sale. The National Junior Honor Society students will volunteer and the Sno Cone money will be for them.

We are working on music for the entertainment, as well as moving the bleachers. Kristi reminded everyone that the prize booth always needs help. We will be giving out more tickets this year and the games are shorter.

Angie added that the PROP room will not be the volunteer check-in this year. The preschool courtyard will be the check-in for volunteers and the main “hub”. The PROP room is for the main tasks, including money collection and counting.

Jana mentioned that the volunteers need to be relieved on time. It would be helpful to know who is volunteering next. Angie said she can help with that and noted that the volunteer list is looking good.

Additional donations were made by 5 ‘n’ Diner for 8th grade. ACE vending donated 20 cases of soda and 20 cases of water. PEPSI made a donation.

It was mentioned that Miss McMillan would be kissing a pig at noon which was the school reward for making our Boosterthon fundraising goal. Alison reminded the group that Miss McMillan requests not to be posted on Facebook.

Major Fundraising: Amber Murtagh

Amber reported to the group that Boosterthon was very successful, with 95% of pledge money collected. Our profit will be used for the PROP operating budget, set aside for our future marquee, and used to continue installation of the classroom projectors.

Alison mentioned that we may want to move Boosterthon on next year’s calendar, so that it is not scheduled so close to Spring Fling.

There was some discussion about the prizes, with opinions varied on whether they were better or worse than last year’s.

School Support: Michele McCue

Kindergarten testing will begin March 7th and last throughout the week. Mrs. McGovern, the Testing Coordinator, has enough volunteer testers and enough volunteers to provide tours during the mornings. More help with tours is needed for the afternoons. If you are volunteering with this event, Michele reminded us to dress appropriately. Krystal said she may be able to help Thursday and Friday. Alison said she is scheduled to help on Wednesday afternoon.

Michele asked for more help with PROPsicles on Friday, March 4th. Pat O'Neil mentioned there was an unrelated issue at the last PROPsicle sale, but Michele said it had been resolved.

8th Grade: Karen Schnee

Karen reported that the Girl Scouts have donated three baskets for the Spring Fling, representing the 8th grade. Lyssa reported that shirts are getting done. She has three quotes. Business COSTCO was the cheapest. There was some discussion about the wording of the shirt. They will move ahead with it.

8th grade has many events coming up, including the dinner, breakfast, dance, and field trip. There will be more reporting on this at the next meeting.

Library: Krystal Tobin

Krystal reported that the Spring Book Fair will take place from April 25th-29th. She has requested a larger selection for older kids from our Scholastic representative. There was discussion as to whether we should push the online sales more. Alison asked whether the online portion was any more work, and Krystal said no. We had very few online sales during the Fall Book Fair this year. We may run our toy sales differently for the Spring fair. We will have a display of what toys are for sale and then a volunteer will retrieve the toys selected for purchase by the customer. This will keep these small items more secure.

Krystal hopes to get more volunteers during the day, so that a few of us don't have to be there the entire day. There will also be Sports Recognition Night and the Art Walk during the evening of Thursday, April 28th Book Fair Family Night is scheduled

Krystal made \$40.00 selling books collected during the Book Drive.

Athletics: Kristi Kinney for Rebekah Benz

Kristi stated that we are on track to purchase the Track uniforms. They are \$7.00 each, and they are the last sports uniforms left to buy at this time.

Angie spoke for Rebekah and said that she would like to thank everybody for their work on Field Day.

Staff Appreciation: Jana Nielsen

Alison let us know that Mrs. Patel would like to organize an authentic Indian meal for the staff. She said she will get in touch with Jana. This would occur during Staff Appreciation Week (May 2nd – 6th).

Karen suggested that we might want to get a massage therapist to provide short massages for the teachers during staff appreciation. There was discussion that there could not be any sales or advertising involved. It was suggested that a massage school might have students that need contact/practicum hours for their coursework. Karen said she will work on this idea and speak with Jana.

Student Recognition: Heather Ramon

Honor roll recognition ceremony preparation is going well. The ceremony will be on May 18th. She needs to get a list for trophies and is wondering how soon and how many she needs to order. Alison said there

are leftover trophies to match from last year. Heather said she may be able to get donations for refreshments.

Heather said she needs more money for Caught Being Good Prizes. The older students have requested silly putty and she would like to order it. Heather will take money from money from her ice cream budget to pay for the silly putty.

Commission Based Fundraising: Alison Coviello for Julia Mui

Alison reported that we did not make much money on the Panda Express Family Fun Night (we didn't have the exact total at hand). The Chipotle Family Fun Night for March has been cancelled. Our last

Family Fun Night will be on Friday, May 13th, at Peter Piper Pizza. It will not be at our usual Peter Piper location, but at the Metro Center location. We need to make this clear to the families. We will need help with a table and chair set-up. We would like to have paper slips available for students to write notes to their teacher for teacher appreciation.

Alison is looking for someone to collect the Box Tops from classrooms. We will need to communicate to teachers about the upcoming Box Top contest.

Meeting was adjourned at 9:37 a.m. by Alison Coviello.

Respectfully submitted,

Jennifer Steere

Painted Rock Organization of Parents

Vice President