



**Painted Rock Academy's Organization of Parents (P.R.O.P)**  
**Monthly Meeting Minutes February 4th, 2016**

In Attendance:

**Executive Governing Council:**

Alison Coviello- President

Jennifer Steere- Vice President

Liz Fuge- Treasurer

Bri Bojang-Secretary

**Committee Chairpersons:**

Kristi Kinney - Athletics, 8<sup>th</sup> Grade

Angie Sanich- Volunteer Communication

Rebekah Benz-Athletics

Jana Nielson- Staff Appreciation

Michele McCue-School Support Program

Heather Ramon-Student Recognition

Amber Murtagh-Major Fundraising

Sammie Lyons- Hawk Pride

**Members:**

Pat O' Neil, Sabiha Begum, Lyssa Walter, Nancy Drago

**Administration:**

Ms. McMillan

The meeting was called to order at 8:20 a.m. by Alison Coviello. All commenced in the Pledge of Allegiance.

### **President Report: Alison Coviello**

Alison opened by talking about the vote from the previous meeting to install a microphone in the multipurpose room. She said that the microphone should be installed by Spring Fling. The installation quote for the microphone was \$60 more than anticipated. Alison proposed that we use money that was set aside for Specials. Instead of the Specials getting \$100 from PROP she proposed that we lower that amount to \$50 and that would give us \$350 of unallocated funds. She proposed taking \$60 of this money to put towards the needed \$60 for the microphone installation.

Another proposal was brought up By Liz Fuge about taking money earned from Cookie Dough sales to pay for the additional \$60 needed for microphone installation.

Jana Nielson motioned to take \$58.16 from the Cookie Dough funds to pay for the installation on the Microphone. Liz Fuge seconded that motion and all were in favor.

Next Alison moved on to talk about PROP's recognition for the playground awnings that were installed. She talked about purchasing a simple plastic plate for \$25 that will say, "Donated to PRA by PROP 2015."

Kristi made a motion that we spend \$25 on the plaque that will be put on the awning post. Michele McCue seconded that motion and all were in favor.

Alison then spoke about the allocated \$1,500 for text books that was voted on at the previous meeting. Teachers wanted more science books so that is the subject that is to be ordered. There should be \$300 left over after purchasing the science books so they may add a social studies book.

The next Reid Board meeting is February 24<sup>th</sup> at 6 p.m. all are welcome and encouraged to attend.

### **Vice President's Report: Jennifer Steere**

Jen started by talking about business solicitations for Spring Fling. She mentioned that they are going well and they have received a lot of donations so far. She said that it is now a bit too late to send letters but if anyone has a "go to" person that they can contact in person that would be best. The business solicitation challenge that Alison announced at the last meeting was won by Angie Sanich and Amber Murtagh so they both received a \$5 gift card supplied by Alison.

### **Secretary Report: Bri Bojang**

Bri started by getting approval for the January meeting minutes. Kristi motioned for the approval of the meeting minutes. Angie seconded the motion.

### **Treasurer's Report: Liz Fuge**

Liz printed budget reports for each committee. She talked about the new accounting program that we are using and how it makes accessing and printing the reports easier. She mentioned that right now our spending exceeds our expenses because of the PRA Boosterthon pay out but that is because we are waiting for Boosterthon money to come in.

The following updates were given by Committee Heads:

### **Major Fundraising- Amber Murtagh (not present)**

Alison filled in for Amber and she said that we have reached our goal so Mrs. McMillan will fulfill the Boosterthon challenge and will have to “kissing a creature”. There will be another challenge on Tuesday, February 9<sup>th</sup> - the “After Fun Run Challenge”. This challenge is meant to encourage students to turn in 100% of their outstanding Boosterthon pledge money. Whoever wins the challenge will win a Family Fun Packet of tickets for Spring Fling.

Volunteers are still needed for the Boosterthon Fun Run and for count days.

### **Special Events - Kristi Kinney**

Kristi started by talking about Spring Fling. There are some last minute things that need to be added to the flyer before it goes out.

Teachers may need help designing the booths so any parents interested should contact their teachers. Teachers also need to make a sign-up sheet for parent volunteers.

Student council will be selling Gatorade, water, and cotton candy. National Junior Honor Society would like to have a booth as well but not sure yet what they will be selling.

The 8<sup>th</sup> grade booth will be serving food. Aracely wants to lead the food booth; making tacos, tostadas, and nachos. Miss McMillan said the school needed a person with a Food Handlers License to be in charge of the food preparation. Unfortunately, Aracely's husband and helper will be out of town that weekend so Kristi wanted a group consensus on whether to go with the Mexican food plan or scrap the idea due to the lack of help, and instead do pizza and nachos. The group consensus was to drop the Mexican food idea to be on the safe side and go with pizza which is easier to order when it's needed, easier to cancel if the event is rained out, and may be

more appealing to the crowd.

The Girl Scouts cannot volunteer this year but they do want to donate 2-3 baskets with funds going to 8<sup>th</sup> grade.

There will be a train and 4-6 classic cars on display in the parking lot.

All of the prizes are picked out for Spring Fling but they will not be ordered until the 15<sup>th</sup> of February to receive 10% off of the order.

Spring Fling is in dire need of volunteers from anyone that can help so spread the word.

### **Athletics – Rebekah Benz & Kristi Kinney**

Rebekah started by talking about Field Day. She is meeting with Mrs. Hunt tomorrow to discuss any further details. The snacks will be orange slices but we still need to find out who will be slicing the oranges. Angie Sanich said that the Sign Up Genius is about 75% full for Field Day. Angie will be providing the Limbo for it. Teachers are to be encouraged to have students bring their own water bottles outside and can refill it once outside.

### **8<sup>th</sup> Grade - OPEN**

Alison filled in for 8<sup>th</sup> grade but said that Karen Schnee will be taking over the communication component of the committee and working with Alison to oversee all the committee responsibilities.

Lyssa Walter spoke about the 8<sup>th</sup> grade T-shirt designs. She said that a design was finally agreed and voted on by the students. The class went with the puzzle piece design on a red T-shirt with black lettering. She still needs to get quotes on shirt prices and for that she needs to know how many to order.

The theme for the dinner and dance is a Red Carpet/ Hollywood. It was mentioned to ask Aracely to do the centerpieces like she did last year.

### **Library Committee – Krystal Tobin (not present)**

Alison filled in for Krystal and talked about the Book Drive. She said that over 100 books were received. 25 of those books are on the recommended reading list, 32 books Mrs. Tenold wants to add to the library collection and 15 to be reviewed for possible addition to the Recommended Reading List.

The Spring Book Fair theme will be a 60's theme: Peace Love & Books. The Scholastic Book Fair themes are selected by Scholastic, not us.

### **Volunteer Communication- Angie Sanich**

No update.

### **Classroom Communication - Shelby Echols (not present)**

Alison filled in for Shelby and talked about the upcoming Valentine's parties. Homeroom parents should be contacting teachers about the parties and getting a party flier out.

### **Staff Appreciation - Jana Nielson**

No update.

### **Student Recognition - Heather Ramon**

Heather talked about possibly needing more prizes for Caught Being Good. It has been a more popular program this year. She will let us know after tomorrow whether we need to vote on allocating more funds to this program to finish

### **School Support - Michele McCue**

Michele started by talking about Kindergarten screening. There is a need for volunteers for screening. The screening people will need to be consistent because there is training involved. There are over 80 families scheduled for screening. There is also a need for help with paperwork as well. Volunteers are needed March 7<sup>th</sup>-11<sup>th</sup> 8:30 am to 11:30 am and 1 pm to 2:30 pm. Monday- Thursday and 8:30 am to 11:30 on Friday. Volunteers are desperately needed!

Michele also needs help with PROPsicles this month due to her absence. Karen Schnee said that she will be able to help until noon. Pat O'Neil also said that she should be able to help.

### **Commission Based Fundraising - Julia Mui (not present)**

Alison filled in for Julia. She talked about the upcoming Family Fun Night at Chipotle that needs to be scheduled for March 24th. She is not sure if it is happening yet because she has not yet followed up with Julia.

Peter Piper Pizza Family Fun Night will be at the Metro Center location instead of the Bell and 3<sup>rd</sup> Street location. In order to compensate for the overbooking mistake, Peter Piper Pizza has donated 10 pizzas to PROP. It was mentioned to use those pizzas for a Wednesday staff lunch

during Staff Appreciation Week.

**Hawk Pride – Sammie Lyons**

There will be Spirit Day Shirt sales on Friday, February 5<sup>th</sup> before the Boosterthon Fun Run.

**Public Comments:**

The next meeting is on Thursday, March 3<sup>rd</sup>, 2016 at 8:15 a.m.

Meeting was adjourned at 9:25 a.m. by Alison Coviello.

Respectfully submitted,

Bri Bojang

Painted Rock Organization of Parents

Secretary