



Painted Rock Academy's Organization of Parents (P.R.O.P)
Monthly Meeting Minutes December 3, 2015

In Attendance:

Executive Governing Council:

Alison Coviello- President

Jennifer Steere- Vice President

Bri Bojang-Secretary

Committee Chairpersons:

Kristi Kinney - Athletics, 8th Grade

Rebekah Benz-Athletics

Jana Nielson- Staff Appreciation

Michele McCue-School Support Program

Shelbey Echols-Classroom Communication

Heather Ramon-Student Recognition

Amber Murtagh-Major Fundraising

Krystal Tobin- Library Committee

Members:

Elizabeth Goings, Shari Boone, Lyssa Walter, Sabiha Begum

Administration:

Ms. McMillan

The meeting was called to order at 8:16 a.m. by Alison Coviello. All commenced in the pledge of allegiance.

President Report: Alison Coviello

Alison opened with talking about the taxes for the past year needing to be filed. Liz and Alison will be filing for an extension so they can hire an accountant. They will be the same accountant that Valley uses. Liz and Alison estimated hiring an accountant would cost \$300 but the actual cost is \$750. A motion needed to be made to allocate \$450 from the PROP budget to pay for the accountant.

A motion to increase the amount to \$450 above the budgeted amount was made by Kristi Kinney and a second motion was made by Jennifer Steere. No one was opposed.

Alison then spoke about the importance of respecting other families' privacy. At events like the Turkey Trot where parents are taking pictures, it is easy to get other students in the pictures. It is important to remember not to post pictures on social media of any child that is not your own. Another family might not want their child's photo posted on any social media site.

The next Reid Board Meeting is tonight December 3rd and all are welcome to attend.

Vice President's Report: Jennifer Steere

Jennifer had no updates.

Secretary Report: Bri Bojang

A motion to approve the meeting minutes for November was made by Amber Murtagh and a second motion was made by Alison Coviello. All were in favor of approving the November Meeting Minutes as written.

Bri then reminded all chairpersons that any information they would like added to the January PROP newsletter needs to be sent to her by Thursday, December 10th. Also, if there is any topic they would like on the next month's agenda to contact her by that date as well. She also spoke to all of the committee members about how sometimes when the newsletter is very full with a lot of information she and Alison will decide which events take precedent. If any information that was submitted needed to be left out she and Alison would work with that committee chair to find another way to get their information out there.

Treasurer's Report: Liz Fuge

Liz Fuge was not present so Alison filled in. She informed the committee chairs that if they needed their recent budget to email Liz and she would be able to send it to them. Liz is currently inputting all of the money from Book Fair and Fall Festival.

The following updates were given by Committee Heads:

Major Fundraising- Amber Murtagh

Amber started by talking about Boosterthon. The Boosterthon pep rally will be on January 25th and will run until February 2nd with the Fun Run on Friday, February 5th. Volunteers are needed in January to run reports, organize prizes, and hand out prizes. There will also be a need for 4 volunteers a week every Wednesday for an estimated 3-5 weeks to count.

Then, Amber talked about Harkins Summer Movie Tickets and that she needs someone to take it over because it runs at the same time as Boosterthon. Shari Boone offered to lead the Harkins Summer Movie Tickets.

Special Events - Kristi Kinney

Kristi Kinney started by talking about Fall Festival. We made \$35 from kettle corn, \$100 from the balloon twister, and they are still unsure how much was made from Jamba Juice. The Cardinals raffle only brought in about \$6-\$10. The Fall Festival candy ran out towards the end so they had to give away some prizes used for Spring Fling. Shari Boone mentioned that the cake walk was very popular and that we could probably hold 2 of them next year.

Elizabeth Goings made a couple of comments saying that she did not notice that Fall Festival was a cash only event. She said it might be better for next year to make that more clear. She also mentioned that if raffle tickets are being sold next year, a volunteer with a strong personality should sell them in order to get more sales.

Kristi also spoke about the Winter Dance. She said Mrs. Wolpert has it under control and is just in need of volunteers. There will be no photo booth this year because the cheerleaders usually run it and there are no cheerleaders this year. They are looking for a parent who might be willing to donate to/run a photo booth for the dance. PROP provides \$125 for the DJ for the dance. The theme for the dance is superheroes.

Athletics – Rebekah Benz & Kristi Kinney

Kristi started by talking about Turkey Trot which she said ran smoothly. She mentioned that the turkey costume does need to be cleaned. They miscounted how many ribbons they would need and the blue ribbon place really helped out coming up with extra ribbons at the last minute. They

will need to order more ribbons for next year so money in the budget will be needed for that.

Kristi said she has heard positive comments from parents about the girls' uniforms.

Kristi also spoke about how they have all of the supplies now to paint the hop scotch they are trying to find a date to paint it on.

An 8th grader won the Spelling Bee and is going to the district finals. PROP was supposed to provide ribbons for the Spelling Bee but has not yet.

Action Item: Alison needs to meet with Ms. McMillan to see what events ribbons are still needed for.

8th Grade - Cher Downs

Alison spoke for 8th grade and let the group know that Cher Downs resigned from her position as 8th grade committee chair.

Lyssa Walter spoke about the 8th grade t-shirt design progress. She said 1 more student has entered a design. She said that she spoke with the art teacher about guiding the students in creating a teacher design.

Action Item: Alison needs to coordinate a meeting for Friday morning with Lyssa, Kristi, and anyone else interested in being a part of 8th grade committee.

Library Committee – Krystal Tobin

Krystal started by talking about the Book Drive which will be held on January 11th and go until January 15th. Any school appropriate books will be accepted. Krystal would like to let parents know the books that Mrs. Tenold needs for the library. She is in need of volunteers for that week.

Krystal would also like to let parents know that they can bring in new books to go through the approval process to be added to the school's library.

The money earned from American Express rewards will go to buying books for the library. An expected \$300 is to be earned from American Express.

Volunteer Communication- Angie Sanich (not present)

Bri filled in for Angie and spoke about the Volunteer Holiday party which will be on Wednesday December 9th from 8 am-10 am. Please bring a holiday treat to share with the group. She also reminded parents to RSVP to Angie for the party so she can plan activities and food accordingly.

Classroom Communication - Shelby Echols

Shelby spoke about classroom parties on Friday December 18th.

Ms. McMillan mentioned to remind parents to include on their flyers that no younger siblings are allowed at the classroom parties.

Staff Appreciation - Jana Nielson

Jana Nielson had no update.

Student Recognition - Heather Ramon

Heather Ramon started by mentioning that she has Jennifer Steere and Sabiha Begum filling in for her for Caught Being Good on spirit day. A large box of prizes was found and will be able to be used as prizes for Caught Being Good.

School Support - Michele McCue

Michele McCue started by talking about kindergarten screening which will be held the week of March 7th. Volunteers are needed for testing and tours. She asked that all people that volunteer dress in professional attire or spirit shirt and slacks to represent the school in a professional manner. A sign up genius should be created in order to coordinate volunteers. If someone is interested in testing, there is training involved so that is a little more of a commitment.

Commission Based Fundraising - Julia Mui (not present)

Alison filled in for Julia and spoke about the next Family Fun Night on December 17th at the Panda Express on Beardsley and 31st Ave. from 5 pm-9 pm. You will need to bring in the flyer you receive from your teacher.

Hawk Pride – Sammie Lyons (not present)

Alison filled in for Sammie and talked about the Food Drive raising about 14,200 food items for MOMS pantry.

She also mentioned that she is working with Sammie to maybe make a new t shirt design for the school's 5 year anniversary next year.

Public Comments:

The next meeting is on Thursday January 7th, 2016 at 8:15 a.m.

Meeting was adjourned at 9:22 a.m. by Alison Coviello.

Respectfully submitted,

Bri Bojang

Painted Rock Organization of Parents

Secretary