



Painted Rock Academy's Organization of Parents (P.R.O.P)
Monthly Meeting Minutes October 1st, 2015

In Attendance:

Executive Governing Council:

Alison Coviello- President

Jennifer Steere- Vice President

Bri Bojang-Secretary

Liz Fuge-Treasurer

Committee Chairpersons:

Kristi Kinney - Athletics, 8th Grade

Angie Sanich – Volunteer Communication

Sammie Lyons-Hawk Pride

Shelby Echols-Classroom Communication

Michele McCue-School Support Program

Amber Murtagh-Major Fundraising

Krystal Tobin- Library Committee

Heather Ramon- Student Recognition

Julia Mui-Commission Based Fundraising

Members:

Elizabeth Goings, Shari Boone, Jana Nielson, Lyssa Walter, Cher Downs, Sabiha Begum,
Matthew Weissner, Robyn Smith, Erica Ricci

Administration:

Miss McMillan

The meeting was called to order at 8:31 a.m. by Alison Coviello. All commenced in the pledge of allegiance.

President Report: Alison Coviello

Alison opened with reminding parents that if they are going to be on campus they must sign in at the front office. This is especially important in an emergency so they know who is in the building. Alison also reminded parents to print legibly so their names can be read.

Alison brought up starting the meeting at 8:15 instead of 8:30 in hopes to get parents in and out of the meeting sooner. Everyone agreed that this was a good start time. Now meetings will start at 8:15 a.m.

The next Reid Board Meeting is on October 22nd and all are welcome to attend.

Ms. McMillan mentioned that there is a new board president. Mr. Mark Mettes has stepped down and the new board member taking his place is Letha Warner.

Vice President's Report: Jennifer Steere

Jennifer talked about a recent project that she is working on with Alison Coviello and Angie Sanich to solidify the volunteer base. She is making an effort to make sure that we reach out to all new volunteers signing up.

Secretary Report: Bri Bojang

A motion to approve the meeting minutes for September was led by Alison Coviello, Liz Fuge seconded the motion and all voted in favor of acceptance of the July meeting minutes as written.

Bri then reminded all chair persons that any information they would like added to the November newsletter needs to be sent to her by Thursday October 8th. Also, if there is any topic they would like on the next month's agenda to contact her by that date as well.

Treasurer's Report: Liz Fuge

Liz started by handing out the most recent monthly budget to all chair persons. Liz talked about the cookie dough fundraiser compared to coupon books that we did last year. Cookie Dough has brought in \$11,000 so far with a \$5,000 deposit still needing to be made. Coupon books last year

brought in only \$6,000. After we pay the fundraiser company their percentage, we will make about a \$7,000 profit from the cookie dough fundraiser.

A wagon and a Cricut machine were purchased by PROP out of the PROP Office budget for use throughout the year and years to come.

Money made this year so far is \$16,000. There have been \$2,700 in expenses this year not including Cookie Dough payout expenses.

The following updates were given by Committee Heads:

Major Fundraising- Amber Murtagh

Amber started by talking about the Cookie Dough fundraiser. The only pick up day for Cookie Dough will be October 29th from 5-7 p.m. There is a need for more volunteers on that day. Volunteers are needed from 2:15 p.m. -7 p.m.

Action Item: Amber needs to write a message to send out as an email or phone call to remind families that October 29th is the only pick up day for Cookie Dough.

Special Events - Kristi Kinney

Kristi Kinney started by talking about Fall Festival. She needs help with donation solicitation to Lowes and Home Depot to donate seeds and potting soil for a flower shop booth at Fall Festival. There will be 5 game booths at Fall Festival. Jamba Juice and Kettle Korn will be available at Fall Festival. Arizona Instruction may provide entertainment but it has not been confirmed yet.

Angie Sanich is setting up 30 min. slots for people to volunteer at Fall Festival. Outside volunteers are welcome such as high school students, girl scouts, etc.

A volunteer is needed for the Cake Walk. Shari volunteered to be in charge of the Cake Walk.

Athletics – Rebekah Benz (not present) & Kristi Kinney

Kristi started by saying she purchased a spout for one of the water jugs to replace a broken one out of the Athletics budget. It was cheaper than purchasing a new jug.

Football has won 2 games, and Volleyball won their first game.

A template to paint hopscotch on the playground was purchased. They are waiting for a day when they can paint it.

8th Grade - Cher Downs

There is no update on the car wash. A location still needs to be determined.

Yogurtini family fun night flyer needs to go out by tomorrow. Flyers need to be approved by administration before being sent out. We have copies of all previous flyers used for reference in the PROP room. All of the proceeds from the Yogurtini Family Fun Night go to 8th grade. Be sure to bring your flyer or mention you are with PRA to benefit the school.

Lyssa Walter talked about the designs for the 8th grade t-shirts are due October 30th. The 8th Grade Committee will select the top 6 designs and then Administration will have the opportunity to veto any of these chosen designs. The selections will then be given to the 8th grade teachers to narrow it down to 3 choices for the students to vote on a final design.

Action Item: Cher needs to contact all of the people that are interested in 8th grade activities and establish her committee.

Library Committee – Krystal Tobin

Krystal started by talking about sign-up sheets going out to help with the Fall Book Fair. She needs volunteers for crowd control, theft prevention, straightening up books, and being trained on the cash register.

Fall Festival is November 5th.

Action Item: Krystal, Jennifer, and Alison need to meet to get their monster decoration plan set for the Fall Book Fair.

Volunteer Communication- Angie Sanich

Angie started by checking with all committee chairs to see if they received Ashley's email the night before with updated database info. Ashley will email an updated copy from the database every month for each committee.

Angie said the texting and email needs for volunteers is going well.

Angie let all committee chairs know that anytime they need an update on their volunteer database they can contact her.

There will be a monthly volunteer communication email going out.

Classroom Communication - Shelby Echols

Shelby contacted teachers to get a home room parent update. Only half of the teacher have home room parents.

Staff Appreciation - Jana Nielson (not present)

Alison filled in for Jana because she was not present. Alison passed around a last minute sign-up sheet for the Staff Lunch on October 22nd. Volunteers to help with clean up are still needed at 2:15 pm. that day.

Student Recognition - Heather Ramon

Heather Ramon let the group know that she has no volunteers for the Honor Roll Ice Cream and Caught Being Good tomorrow between 10:30 a.m.-12:45 p.m.

Heather will need support or to train someone for November and December to help after her baby is born.

January Honor Roll dates have been switched from the 15th to the 27th of the month because of half day schedule.

School Support - Michele McCue

Michele McCue let everyone know that she has 6 solid volunteers to help with PROPsicles the following day. She will share any help with Heather Ramon for the ice cream and Caught Being Good.

Jana Nielsen will oversee volunteers for Picture Day on October 14th because Michele will be out of town. Fall picture day could use some more volunteers.

Kristi Kinney spoke about High School Night. There were 5 high schools present. Among those were Cactus High School, Greenway High School, Moon Valley High School, Barry Goldwater, and A.A.E.C. She said it turned out well.

Commission Based Fundraising - Julia Mui

Julia started by talking about getting flyers out to promote our commission based fundraisers.

She said only 17 families have signed up for the Fry's card so far so that program could use more promotion.

It was found out that only certain purchases can earn money for the school with Amazon Smiles.

Hawk Pride – Sammie Lyons

Sammie Lyons started by mentioning that she needs help on Friday at 7:30 for Spirit Day shirt sales. The Used Uniform program has plenty of volunteers for each sale date.

Public Comments:

The next meeting is on Thursday November 5th, 2015 at 8:15 a.m.

Meeting was adjourned at 9:46 a.m. by Alison Coviello.

Respectfully submitted,

Bri Bojang

Painted Rock Organization of Parents

Secretary