

## **Painted Rock Organization of Parents (PROP) Meeting Minutes**

A scheduled meeting of the PROP Advisory Committee and Parents of Painted Rock Academy was held at 6:30 p.m. at Painted Rock Academy, Multi-Purpose Room on March 7th, 2013

### **Governing Council Committee in attendance:**

President & Special Event Chair- Lisa Cobb  
Secretary & Hawk Pride Chair- MaryAnn Tenold  
Treasurer & Event Fundraising- Donna King  
Staff Appreciation Chair- Angie Bakewell  
Master Calendar Chair- Sara Teresa Garza  
8th Grade Promotion- Kristi Kinney

**Guest in attendance:** Laura Adams-parent, Ms. McMillan-Vice Principal

**Governing Council Committee Not in Attendance:** Curriculum Chair- Maxine Prasad, Library Chair- Valerie Lerma, Parent Communication Chair- Nicole Horn, VP-Shauna Neaville, Student Recognition Chair- Tiffany Grass, Office Fundraising- DeAnna Leeland & Athletics- Jesus Lerma.

**Lisa called the meeting to order at 635pm and was ready to proceed with business. MaryAnn acted as secretary of the meeting.**

### **Updates:**

- No meeting minutes from February meeting; will revisit at the April meeting.
- Lisa, Vince & Donna will work on the 501-3c and hope to file by the end of year. Lisa had to leave by 7:10 and Donna continued with the meeting.
- There's been issues with PROP fliers not making it home, teachers pass out a lot of papers everyday and sometimes PROP fliers gets loss in the shuffle. It was decided that ALL PROP fliers/letters needs to be in a bright YELLOW paper.
- Need to create an updated volunteer form and post it to the PRA/PROP website. As the majority of parent volunteers we have are no longer here.
- The 3 Announcement boards need to be updated...suggestions were putting cork board over it or chalk paint. Any parent that has time can volunteer to do it.
- Lisa would like to schedule a planning meeting for next year's events no later than May 1st.
  - Book Fair along with the Fall Festival
  - Spring Festival takes a lot of planning, if we want it by next school year, will need to start planning before the end of this school year.

- **Harkins Movie Fundraiser-** Orders and payment due by March. 13th. As of 3/7/13 we've only sold 61 tickets. We need to sell 150 tickets in order to get 30% commission.
- **Chick- Fil-A Spirit Night for PRA-** April 3rd, time- TBD (27th Ave/I101). Wear spirit shirt, face painting etc.
- **Field Day-** April 4th & 5th Kristi is working with Coach Mitchelson to find what needs to get done.
  - We need at least 15 volunteers to help kids, manage stations, etc.
  - Coach wants 2 separate events 12- 2pm and 1-3pm.
  - If possible, this will give teachers a chance to just relax during these times and have parents help instead.
  - Will need to send out email reminders, fliers
- **8th Grade Promotions:**
  - March 11- All 8th graders will all dress up for their 8th grade photos. Kristi would like to use table cloth during their lunch.
  - 8th graders are still thinking of a class motto to use to print on t-shirts. T-shirts that they will be able to wear every Friday.
  - 8th grade Formal Dinner and Dance is May 11th. 7th graders will be serving the 8th graders and their families. Dinner for approximately 30 people. 6th and 7th graders will be invited to the dance only. Dance is from 7-9pm.
  - Hollywood Theme, awards night so staff will be there too. They are asking Beth, the school chef to cater the dinner.
- **Rummage Sale** is scheduled for Saturday, April 13th from 7am-2pm.
  - All PROP members should volunteer for this event.
  - PROP will invite teachers and student councils to participate
  - Possibly sell Chick-Fil-A sandwiches from 11a-1p
  - Will need to start making fliers, advertise via email, newsletters etc.
  - Any donated items from parents, teachers going on rummage sales needs to be drop off/stored at the parent room.
  - All committees will need to help sort, price items on April 12th.
- **The 2nd McTeacher Night Fundraising** held last month was another success for PROP considering not a lot of parents came. We made approximately \$360 and are waiting for the check to arrive. Total funds in PROP account is approximately \$560.

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- The money from the last book fair approximately \$2400 was used to purchased reference books for each grade levels, president biographies, animals, etc.
- **Spring Scholastic Book Fair** is April 29th- May 3rd (M-F before, during and after school). Book Fair Night is on Thursday, May 2nd. Schedules TBD. Because of book fair, MAY PROP meeting has been change from May 2nd to May 9th.

### **New Business:**

- High School Night, start planning it for next year and possibly invite 7th graders. This year 8th graders were invited to attend Valley's High School Night.
- Order different color red, black spirit shirts- same designs switch colors. Start planning for next school year.
- Club Ed Future Teachers from Paradise Valley Community College- offers free books, Sara Teresa will find the date for the next meeting.

### **Important Dates to Remember:**

- March 13th- Harkins Movie Ticket Orders are Due
  - April 3rd- time TBD, Chick-Fil-A Spirit Night
  - April 4th-5th, Field Day
  - April 13th from 7am- 2pm Rummage Sale
  - April 29th- May 3rd Spring Scholastic Book Fair
  - Next PROP Meeting- April 4th, 630pm at the Multi-Purpose Room.
- The meeting was adjourned at 7:50pm local time by the Treasurer.

Submitted by,

MaryAnn Tenold

Painted Rock Organization of Parents

Council Committee- Secretary