



**Painted Rock Academy's Organization of Parents (P.R.O.P)**

**Monthly Meeting Minutes**

**January 8, 2015**

In Attendance:

**Executive Governing Council:**

Alison Coviello- President

Sabiha Begum – Vice President

Liz Fuge-Treasurer

**Committee Chairpersons:**

Kristi Kinney - Athletics, 8<sup>th</sup> Grade

Amy Kratz – Event Fundraising

Angie Sanich – Volunteer Communication

**Members:**

Jennifer Steere, Krystal Tobin, Karen Schnee, Amber Murtagh, Lyssa Walter, Kelly Onaga, Michele McCue, Jana Nielsen, Steven Sullivan

**Administration:**

Miss McMillan

The meeting was called to order at 8:02 a.m. by Alison Coviello. All commenced in the pledge of allegiance.

The executive governing council proceeded to give reports followed by the committee heads of each committee.

**President Report: Alison Coviello**

Alison Coviello remarked on the great turnout there was for the meeting. The morning meeting time is a two month trial and then it will be decided what the group will do going forward after the February meeting. Jana Nielsen and Kelly Onaga both commented on how much they liked the meetings in the morning because they could bring their toddlers. A discussion at the holiday volunteer breakfast led to trying out meetings in the morning.

**Action Item: Discussion to take place at February meeting to decide meeting schedule going forward.**

Alison introduced an upcoming event at the nearby Costco. On Saturday February, 21 the Costco located at 19001 N. 27<sup>th</sup> Ave (I-17 & Yorkshire) is hosting a Charter School Event. They are inviting our school to set up a table and our families and staff that are members can come shop between 8:00 – 11:00 a.m. A ream of paper will be donated to our school for every \$55 a family spends. They will need to show their receipt at a designated table for the school to receive credit. We will be able to promote our school with pamphlets, a raffle, and sell Spirit Day merchandise. Refreshments will be served. Alison plans on staffing the table.

**Action Item: Alison will look into options to have a banner for the table at the Costco event.**

Alison mentioned the upcoming Dibels testing and the need for volunteers to help escort student to and from the testing room as well as monitoring the behavior of the students waiting to be tested. A sign-up sheet was passed around.

Alison discussed the upcoming Harkins Summer Movie Ticket Sales. This is a fundraiser that PRA has done for the past 2 years. We are in need of a volunteer to lead this. The timeframe for selling the tickets is late February. PROP makes a percentage of the ticket sales.

**Action Item: Alison needs to identify a program lead for the Harkins Summer Movie program.**

January 22<sup>nd</sup> is next Reid Board Meeting. All PRA parents are welcome to attend this meeting.

#### **Secretary Report: Alison Coviello (in Becky Thompson's absence)**

The meeting minutes from the last meeting were reviewed and approved. Liz Fuge seconded approval and all were in favor. Information in the monthly newsletter needs to be sent to the Secretary, Becky Thompson by the 14<sup>th</sup> of the month. The newsletter will then be compiled and sent to administration for approval.

#### **Treasurer's Report: Liz Fuge**

Liz Fuge informed the group that we were expecting a check from the Box Tops program for approximately \$1,000. Also, PROP did not make a profit from the Winter Dance because this event was organized by Student Council.

Liz proposed a vote to close out the budget for the Fall Festival after asking Amy Kratz, the Event Fundraising Chairperson, if all check requests had been turned in. Alison Coviello seconded the vote and all were in favor.

The following updates were given from Committee Heads:

#### **Volunteer Communication- Angie Sanich**

Angie has planned the upcoming Come & Play on Saturday, January 10<sup>th</sup> from 9:00-10:30. She is also working on expanding the list of volunteers who would like to receive text messages about immediate volunteer needs. Angie mentioned that she is focusing on the "personal ask" to find more volunteers to help in needed areas. She passed around a sheet for attendees to jot down names of people they are friendly with at school who aren't active PROP volunteers so she can reach out to them and also encouraged the group to reach out to parents we see on campus and encourage them to volunteer for PROP.

**Action Item: Alison asked Angie to contact previous meeting attendees and encourage them to come to the next meeting.**

### **Staff Appreciation**

**No update**

### **8<sup>th</sup> Grade Activities- Kristi Kinney**

8<sup>th</sup> Grade parent meeting to be scheduled soon. The 8<sup>th</sup> grade will be responsible for a food booth at Spring Fling to raise money for promotion expenses. The 8<sup>th</sup> grade has decided to go to Castles & Coasters for their field trip and a breakfast for the class will be served that morning. A logo is being developed for their class T-shirt which they will be allowed to wear every Friday after Spring Break. There is still a need for white string lights for the dance on May 16<sup>th</sup>. Kristi is seeking souvenir ideas for the 8<sup>th</sup> grade. Donna King, a 7<sup>th</sup> grade parent has agreed to organize the 7<sup>th</sup> graders to serve the promotion dinner to the 8<sup>th</sup> grade families.

Kristi also mentioned that a new student organization has been formed on campus. The Junior Honor Society will be led by Mrs. Steinmann and Mrs. Lorenzen. The group will be making valentines for the children at a local hospital and they are looking for donations of red, white, and pink puff balls, construction paper, and Valentine's Day stickers.

### **Commission Based Fundraising**

Update presented by Liz in Treasurer's report.

### **Library/Curriculum Committee - Liz Fuge**

Liz informed the group that more volunteers are needed to review books. The Book Drive is scheduled for February 17<sup>th</sup> – 20<sup>th</sup>. We are collecting children's and young adult books for the library.

### **Athletics - Kristi Kinney**

Kristi updated us about the "Couch Potato" fundraiser. Kristi purchased 2 beanbag type chairs and has started selling tickets at the home games. She will be asking a local pizza shop for pizza donations.

### **Event Fundraising - Amy Kratz**

Alison is leading the business solicitation project for Spring Fling donations, both for the basket drawing and supplies needed for event. She passed out copies of the approved solicitation letter and encouraged attendees to ask businesses that they frequent for a donation. Alison also circulated the business solicitation spreadsheet for attendees to sign up to contact one of the listed businesses. Kelly Onaga stated that she was expecting a donation from AZ Prestige Gymnastics & Cheer. The manager promised an entire class series as a donation.

Jana Nielsen mentioned that she would approach the management at her work, Fajitas Restaurant, for a donation. Jennifer Steere stated that she would continue to help contact businesses.

### **Hawks Pride**

No update given

### **Philanthropy** - Alison Coviello (in Shelby Echol's absence)

Alison discussed the upcoming ClothingCycle fundraiser in which PROP will be paid by the pound for donations. The event runs from January 20 – January 30. There is a need for volunteers to help move donations to the loading dock every day after drop off as well as volunteers all morning on January 30<sup>th</sup>. A sign-up sheet was passed around.

### **Public Comments**

Steven Sullivan with Allstate Insurance spoke about a fundraising program his office would like to do with PRA. For every insurance quote he provides to a PRA family or staff member, they will donate \$10 to the school. The family will be under no obligation to purchase the insurance. The company would set up a time frame like one month that the offer was good for. If the school was not comfortable with the fundraiser promoting just one company, he would be able to work with a brokerage firm to get quotes from multiple companies.

**Action Item: Alison to discuss this further with Miss McMillan and she will respond to Mr. Sullivan if PROP is able to move forward with this proposal.**

Meeting was adjourned at 9:30 by Alison Coviello

Respectfully submitted,

Alison Coviello

Painted Rock Organization of Parents

President